

City of Willoughby Hills

Interoffice Memo

Date: June 5, 2014

To: Mayor Robert Weger and Members of City Council

From: Frank Brichacek, Director of Finance *FB*

Subject: 2014 Operating Budget Revision -
Safety Forces Special Revenue Fund 234 – Police Car Replacement

This memorandum is a request an increase in the appropriation of the Safety Forces Special Revenue Fund 234 of \$25,000, from \$4,994,100 to \$5,019,100, to provide additional funding for the acquisition of a new 2014 Dodge Charger for use by the Police Department. The vehicle being replaced, Patrol Car No. 777, has been driven over 110,000 miles to date.

The new patrol car is being purchased through the Ohio Department of Administrative Services Cooperative Purchasing Program. To make the car usable as a patrol car once acquired from the dealer, approximately \$11,700 in equipment will be purchased and from and installed by other vendors using money previously awarded the City by the courts from criminal forfeitures and credited to the Federal Law Enforcement Trust Fund No. 800.

If you have any questions regarding this appropriation change, do not hesitate to contact me. If you have any questions regarding the patrol vehicle itself, please contact Police Chief Christopher Collins or Mayor/Safety Director Robert Weger.

Attachment

C: Debbie Doles, Assistant Finance Director

POLICE DEPARTMENT MEMORANDUM

TO: Mayor/Safety Director Robert M. Weger

FROM: Chief Christopher J. Collins

DATE: June 3, 2014

RE: **Funding to Purchase 2014 Police Dodge Charger**

1. I'd respectfully request my 2014 Budge Appropriation be increased by \$25,000 for the purchase of one 2014 Dodge Charger Police Car through the State of Ohio Cooperative Purchasing Agreement Contract No. RS901214, effective 10/11/2013 to 9/30/2014, at a cost of \$24,218. I request the funds be appropriated into account 234.230.56600 – New Vehicles. The 2014 Contract for Dodge Chargers was awarded to Greve Chrysler, Dodge, Jeep, 756 West Ervin Street, Van Wert, OH, 45891.
2. This car will replace Patrol Car 777 that has over 110,000 miles on it. The total estimated cost to purchase and equip the car is \$36,610.00 as specified below. The emergency equipment purchase to outfit this car is higher, because this is a newer style car and several equipment items from the older car are not transferable, i.e. radio consoles, prisoner cage, push bumper, trunk tray, and siren box.
3. The basic vehicle purchase price does not include the following costs:
 - a. Painting doors white \$200.00 (Funding Source Patrol 234.230.55320)
 - b. Decals \$450.00 (Funding Source Patrol 234.230.55320)
 - c. Coban In-Car Video System - \$4,742.00 (Funding Source Federal LETF Patrol 800.231.55320)
 - e. Purchase and installation of new and old equipment - \$7,000.00 (Funding Source Federal LETF Patrol 800.231.55320)
4. Please contact me if you have any questions or need more information. Thank you.

cc: Finance Director
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